

# City of Cortland Vendor Application

This will be the first City of Cortland Christmas Market on Main. The event will be held at **West Main Street in Cortland, OH 44410 (181 W. Main Street. Cortland, OH 44410 is the parking lot)**

**Date:** November 30, 2024 **Time:** 4:00PM-8:00pm **Setup Time:** 2:30pm-3:45pm

**Price:** \$30.00 per spot. *This event is rain or shine*, please provide your own tables, chairs, tents, and everything else you will need for the weather.

**Point of Contact:** Jeffrey Jiang. Email: [fujileestrategies@gmail.com](mailto:fujileestrategies@gmail.com) Phone: (330)-716-3130

Vendor Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Type of Craft: \_\_\_\_\_

Number of Spots: 1 2 3 4 5

Payment Methods: Checks made payable to **City of Cortland**.

**Mail to: Attn:** Patti Gibson at 400 North High Street. Cortland, OH 44410.

**In person submission:** If you would like to submit applications in-person, please bring it to City Hall M-F 8:00am- 4:30pm.

Please note that City offices are closed between 12pm-1pm.

The City of Cortland will not be responsible for any lost, damaged or stolen items, or any injury or damage to any person(s) or private property. No reselling of products. No refunds will be made. No spaces may be sub-rented and must remain open from 4:00 pm till 8:00 pm. Any food products must be properly labeled and packaged per current food safety standards.

Once a vendor application is received with payment. A confirmation email will be sent.