

PLANNING, ZONING & BUILDING COMMISSION

CITY HALL

November 14 16

The City of Cortland Planning, Zoning & Building Commission met on Monday, November 14, 2016 at 7:00 P. M. at the City Administration Building, 400 N. High Street, Cortland, Ohio. In attendance were the following board members: Chairman Sally Lane, Vice Chairman Curt Moll, Bill Sasse, Don Bell, and Donald Fatobene. Also present were Mayor Jim Woofter, Service Director Don Wittman, Law Director Patrick Wilson and the following individuals:

Jeff McElhaney	3821 Main St.	Mineral Ridge
Jack Vos	15286 Hofma	Grand Haven, MI
Karen Carioti	170 Heather	Cortland
Doyle Smithson	S Colonial	Cortland
Dan Carioti	170 Heather	Cortland

Due to tape malfunction there is no recording of this meeting. Minutes are therefore not verbatim and taken from secretary's notes.

Sally Lane: Good evening. It is 7:00, Monday, November 14, 2016. I'd like to call to order the regular meeting of Cortland Planning, Zoning & Building Commission. Can we have roll call please?

Roll Call: Bill Sasse, here; Sally Lane, here; Curt Moll, here; Don Bell, here; Donald Fatobene, here.

Sally Lane: Next, can I have a motion for approval of commission minutes for October 10, 2016 regular meeting?

Bill Sasse made a motion to approve October 10, 2016 meeting minutes, seconded by **Curt Moll.**

Sally Lane: Can I have a roll call please?

Roll Call: Donald Fatobene, yes; Sally Lane, yes; Bill Sasse, yes; Curt Moll, yes; Don Bell, yes. **MOTION APPROVED.**

Sally Lane: Seeing no old business, we will move to new business. May I have a motion to approve **25-16 New Sign – 325 S High St. – Chemical Bank – Pole Mounted Sign – 32 sq. ft. – 8 ft. height – internally lit?**

Bill Sasse made a motion for approval of **25-16**, seconded by **Don Bell.**

Sally Lane: Who is here to speak for this item?

Jack Vos: Jack Vos with Universal Signs. The purpose is to make the change from Talmer Bank to Chemical. It is two-sided, aluminum frame with internal lighting.

Question from the board: Are the pillars coming down?

Jack Vos: The tower sign is down and the pillars will be coming down. The clock is not going back.

Sally Lane: Any there any other questions or comments? Seeing none, can we have a vote on 25-16?

Roll Call: Sally Lane, yes; Bill Sasse, yes; Donald Fatobene, yes; Curt Moll, yes; Don Bell, yes. **MOTION PASSED.**

Sally Lane: May I have a motion to approve **26-16 New Sign – 325 S High St. – Chemical Bank – Wall Mounted Sign – 32 sq. ft. – internal lighting?**

Curt Moll made a motion for approval of **26-16**, seconded by **Don Bell.**

Sally Lane: Tell us about this sign.

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Jack Vos: The sign is basically the same as the pole mounted sign except it is single faced. It is going on the south side of the building.

Curt Moll: Question about lighting of the sign separate from the logo.

Jack Vos: That is a good question. The logo halo lights and face lights so that it stands out.

Sally Lane: Any there any other questions or comments? Seeing none, can we have a vote on 26-16?

Roll Call: **Curt Moll, yes; Don Bell, yes; Sally Lane, yes; Donald Fatobene, yes; Bill Sasse, yes. MOTION PASSED.**

Sally Lane: May I have a motion to approve **27-16 New Sign – 1000 Fowler St. – Jiu-Jitsu – Wall Mounted Sign – 36 sq. ft. – internal lighting?**

Bill Sasse made a motion for approval of 27-16, seconded by Curt Moll.

Sally Lane: Who is here to speak for this item?

Jeff McElhaney: Jeff McElhaney, Inventive Signs. It has an aluminum frame and internal lighting.

Sally Lane: Any there any other questions or comments? Seeing none, can we have a vote on 27-16?

Roll Call: **Curt Moll, yes; Donald Fatobene, yes; Sally Lane, yes; Don Bell, yes; Bill Sasse, yes. MOTION PASSED.**

Sally Lane: Item 28-16 has been withdrawn.

Sally Lane: May I have a motion to approve **29-16 Set Public Hearing for Variance Request for 106 N Mecca St. – The purpose of the public hearing is to consider a variance request to allow electronically variable message signs, in the form of price panels, and to exceed the number of allowable wall mounted signs. **Public hearing to be set for December 12th at 6:50 p.m.****

Don Bell made a motion for approval of 29-16, seconded by Donald Fatobene.

Sally Lane: Any there any other questions or comments? Seeing none, can we have a vote on 29-16?

Roll Call: **Bill Sasse, yes; Sally Lane, yes; Curt Moll, yes; Don Bell, yes; Donald Fatobene, yes. MOTION PASSED.**

Sally Lane: May I have a motion to approve **30-16 Set Public Hearing for Use Permitted Upon Review – 252 W Main St. – The request is for approval of a Use Permitted Upon Review to allow a Restaurant with Bar within a parcel that has a Central Business District Zoning Designation. **Public hearing to be set for December 12th at 6:40 p.m.****

Don Bell made a motion for approval of 30-16, seconded by Donald Fatobene.

Sally Lane: Any there any other questions or comments? Seeing none, can we have a vote on 30-16?

Roll Call: **Donald Fatobene, yes; Sally Lane, yes; Bill Sasse, yes; Curt Moll, yes; Don Bell, yes. MOTION PASSED.**

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Sally Lane: Is there any other business to come before the commission? Hearing none, can I have a motion to adjourn?

Bill Sasse made a motion to adjourn the meeting, seconded by **Don Bell**.

Roll Call: Sally Lane, yes; Bill Sasse, yes; Donald Fatobene, yes; Curt Moll, yes; Don Bell, yes. **MOTION APPROVED.**

Meeting Adjourned: 7:09 pm.

Chairman

Date

Secretary