



Cortland City Council

400 North High Street, Cortland, Ohio 44410

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www.cityofcortland.org

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Clerk of Council
Rhonda Horn

January 13, 2020

Dear Cortland Business Owner and/or Organization,

For many years, the City of Cortland has personally delivered “Cortland Welcome Bags” to new residents moving into city. These bags include a welcome letter from the Mayor, a list of important phone numbers, a map of the city, as well as many small donations from local businesses and organizations such as pens/pencils, magnets, notepads, coupons and flyers. There have also been many unique gifts through the years such as tape measures, sewing kits, coffee, and water bottles just to name a few. The city would like to continue distributing “Cortland Welcome Bags” with your support. If you are one of the many contributors over the years, we would like to thank you for your continued support. If not, please consider participating. It is free of charge and an excellent way to advertise your organization. The bags are a very nice welcoming gift for new residents moving into the city.

Our website cityofcortland.org has a current listing of businesses within the city. As you know, the internet and social media are great ways to market your company. However, we feel “Cortland Welcome Bags” are an additional venue that can add that personal touch to help your organization stand out.

If you would like to participate, we need a supply of 100 items. We ask the items to be dropped off at the Cortland Administration Building no later than **Tuesday, March 10, 2020**. If you have any questions, please feel free to call (330) 638-0142 or email rhorn@cityofcortland.org.

Thank you in advance for your support.

Sincerely,

Rhonda Horn,
Clerk of Council
Cortland City Council