



Cortland City Council

400 North High Street, Cortland, Ohio 44410

(330) 638-0142 ~ Fax (330) 637-4778

www.cityofcortland.org

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Scott Rowley

Clerk of Council

Rhonda Horn

January 17, 2017

Dear Cortland Business Owner and/or Organization,

For several years, the City of Cortland has distributed “Cortland Welcome Packets” to new residents. These packets include a welcome letter from the Mayor as well as information about the city, a listing of important phone numbers and many local business advertisements and announcements such as flyers, pens, magnets, coupons, etc. The city would like to continue distributing these “Welcome Packets” with your support. This past year, over forty businesses/organizations donated items to our packets. If you are one of the many contributors over the years we would like to thank you for your continued support. If you are not, please consider participating. It is an excellent way to advertise and bring attention to your business.

Our website @ cityofcortland.org has a current listing of businesses within the city. As you know, the internet is widely used and serves as a great way for you to get your business on the map. However, we feel the “Welcome Packets” can add that personal touch to help your company stand out.

If you would like to participate, we need a supply of one hundred (100) items such as flyers, coupons, pens, notepads, magnets, etc. *Be creative!* We ask the items be dropped off no later than **Monday, March 20, 2017**.

If you have any questions, please feel free to call me at (330) 638-0142 or email me at clerkofcouncil@cityofcortland.org.

Thank you in advance for your support.

Sincerely,

Rhonda Horn,

Clerk of Council

Cortland City Council