



CORTLAND POLICE DEPARTMENT

400 North High Street
Cortland, OH 44410

Office: 330.638.1000 Fax: 330.637.4916

Emergency: 911

Non-Emergency Dispatch: 330.675.2730

TOM ANDREWS
Chief of Police

tandrews@cityofcortland.org

This form will be used for updating the information needed by Officers and 9-1-1 to contact either designated key holders or business owners at times where officers find an unsecured door, break-in, or suspicious situation. Personal information and home telephone numbers will NOT be given out to the general public and will be maintained only at the Cortland Police Department and Trumbull County 9-1-1 Center.

When complete, please mail or fax this form to the address listed above to the care of; Elaine Stredney, records clerk.

Thank you for your assistance and please feel free to call should you have any questions.

*****PLEASE PRINT OR TYPE INFORMATION*****

Business Name: _____

Business Address: _____

Business Telephone: _____ Fax: _____

Business Web Site: _____

Personal Contacts/Key Holders that will be called if needed by Officers:

Please list in order

Name:

Telephone/Cell

1. _____

2. _____

3. _____