

# ZONING PERMIT APPLICATION

## CITY OF CORTLAND Trumbull County, Ohio

400 North High Street Cortland Ohio 44410 Phone 330.637.3916 Fax 330.637.4778 [www.cityofcortland.org](http://www.cityofcortland.org)

### - Accessory Use -

➤ **Property Data**

- Owner(s): \_\_\_\_\_
- Owner Address: \_\_\_\_\_
- Zoning District: (circle one) Residential: R-15 R-12 R-10 R-M R-MHP
- Corner Lot:  Yes  No \*NOTE: Corner lots have more restrictive side set backs adjacent to the street.
- Property Address (if different): \_\_\_\_\_ Telephone #: \_\_\_\_\_

➤ **Builder Information**

- Company Name: \_\_\_\_\_ Contact : \_\_\_\_\_
- Address: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

➤ **Site/Structure Data**

- Project(s):  Deck  Shed  Garage  Porch  Pavilion  Gazebo  Pool  Fence
- Valuation: \_\_\_\_\_
- Dimensions of the project: \_\_\_\_\_
- Setbacks (ft): Front: \_\_\_\_\_ Sides: \_\_\_\_\_ & \_\_\_\_\_ Rear: \_\_\_\_\_ Height: \_\_\_\_\_

➤ **Required Site Plan Data**

Along with this application, submit a sketch showing the lot dimensions, existing structures and the location and dimensions of the proposed accessory use. The sketch should be drawn to a scale (1" = 20' or 1" = 30' preferred) and contain the owner name, address, phone number, easements, building set-backs, right-of way line, street name. If applicable, unique site conditions pertinent to the project such as streams, swales, ditches, neighboring fences, septic systems, water wells and steep slopes should be shown.

The application will be reviewed by City and the applicant will be contacted when the plans are approved. Please allow seven (7) to ten (10) days for review of all applications. No applications will be reviewed at the time of submittal. ***Incomplete applications will delay the review process.*** Site inspections will be conducted at the discretion of the City.

<b>FOR OFFICE USE ONLY:</b>		
Permit Number:	Permit Fee:	Valuation:
Location:		
Approval :		Date: