

PLANNING, ZONING & BUILDING COMMISSION

CITY HALL

June 10,

19

The City of Cortland Planning, Zoning & Building Commission met on Monday, June 10, 2019 at 7:00 P.M. at the City Administration Building, 400 N. High Street, Cortland, Ohio. In attendance were the following board members: Chairman Curt Moll, Don Bell, Donald Fatobene and Jim Bradley. Also present were Mayor Jim Woofter, Law Director Patrick Wilson, Service Director Donald Wittman and the following individuals:

Jason Green	3353 Trillium	Canton
James B Westbay	1440 Millers Landing	Cortland
James Westbay	1438 Millers Landing	Cortland
Easton Bradley	144 Beechwood Dr.	Cortland

Roll Call: Jim Bradley, here; Sally Lane, absent; Curt Moll, here; Don Bell, here; Donald Fatobene, here.

A motion to approve **Commission Minutes from the May 29, 2019** special meeting was made by **Donald Fatobene** and seconded by **Jim Bradley**. **Roll Call: Donald Fatobene, yes; Jim Bradley, yes; Curt Moll, yes; Don Bell, yes. MOTION APPROVED.**

Curt Moll: We need a motion for **14-19 Wall Sign** – 419 S High St. – 24” x 12’11” – internal LED.

A motion was made by **Don Bell** and seconded by **Donald Fatobene**.

Curt Moll: Come up to the podium so you can be heard on the microphone and state your name, address and tell us about your sign.

Jason Green: My name is Jason Green, I’m with Adams Signs out of Massillon, Ohio. My address is 3353 Trillium Ave. NW, Canton, Ohio. We are looking to change over the Famous Hair to Supercuts. This would include the monument bases, of one on each side and the wall sign. That is all that we ask to be able to do.

Curt Moll: This is within our guidelines for size.

Don Wittman: In your packet, what we are looking at is changing the manufacture and install of the LED raceway, that is N1. There is going to be some wall signage on the back to identify it for the employees and deliveries. They will be changing the panels on the main sign; to our standards, to allow them to update that to their current business name.

Don Bell: From the looks of it, it looks like it is going to meet the height of the other signs on the building. Famous Hair had a step-down.

Don Wittman: The Famous Hair and Mercy were just lettering on awning. This looks like it is going to mirror what was done with O’Reilly’s as well as Little Caesars.

Curt Moll: Very good. With all of our questions resolved, we’ll have a roll call.

Roll Call: Jim Bradley, yes; Donald Fatobene, yes; Curt Moll, yes; Don Bell, yes. MOTION APPROVED.

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Curt Moll: Next item on the agenda **15-19 Final Development Plan approval and recommendation to Council - Integrated Planned Residential Development – Bayview Condos.** Can I have a motion, please?

A motion was made by **Don Bell** and seconded by **Donald Fatobene.**

Curt Moll: I assume one of you are going to speak about this. Come up, state your name and address and we'll go from there.

James Westbay: James Westbay 1440 Millers Landing, Cortland, Ohio.

Curt Moll: You are basically doing what you did before, right?

James Westbay: Yes. This was all done in 2000, maybe before. A slump came in 2008, I couldn't sell anything.

Curt Moll: You are doing 12 of those units on the north side?

James Westbay: Yes.

Don Wittman: We have already approved the first tri-plex, 1, 2 and 3. This would be for the total of the 4 buildings. It will be adjacent to Bayview Drive. The roadway is going to be known as Bayview Circle.

Curt Moll: There are no roadways there now.

Don Wittman: No, it is just a gravel access road for when they put in the utilities.

Curt Moll: That will be paved and be a private drive.

James Westbay: Yes, that will be a private drive, owned by the association; same way as Eagle Pointe.

Curt Moll: For right now, you are just going to stub those two in.

James Westbay: Yes, stub those two in and then go across the street, just to get something to look nice from the front.

Curt Moll: "Look nice" sounds good. Utilities are all in, correct Don? And you have verified that? They have been there for a long time, right?

Don Wittman: Yes, they have. The waterline has been active, as well as the sewer.

Curt Moll: You don't anticipate any problems with drainage?

Don Wittman: No.

Curt Moll: Is there a retention area for that?

Don Wittman: It will access the storm sewer that is along Bayview.

Curt Moll: So, we won't need any additional drainage?

Don Wittman: Not for these 4. The balance of the 7 units, we'd then have to address the storm water retention from the roadway for the back half of the property. This was originally designed; this would all go out to the front which the storm water system has been designed to accommodate those 4 units.

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Curt Moll: Do you have a specific design to show this?

James Westbay: The back ones were to go into the existing holding pond down towards 305. That's big enough to carry everything that we have.

Curt Moll: The reason this is back is because it was not built out in the original timeframe for which it was approved.

Don Wittman: Correct.

Curt Moll: So, the timeframe for building these 4 units is 2 years?

Don Wittman: This will go onto Council for their approval so from that date, I believe, yes.

Curt Moll: As long as everyone understands what is involved here and everyone is okay with it, we can have a roll call.

Roll Call: **Curt Moll, yes; Don Bell, yes; Donald Fatobene, yes; Jim Bradley, yes.**
MOTION APPROVED.

Curt Moll: That's good. Thanks for coming back. Anything else that needs to come before The Board? I'll ask for a motion to adjourn.

Adjournment moved for by **Don Bell** and seconded by **Donald Fatobene.**

Roll Call: **Curt Moll, yes; Donald Fatobene, yes; Don Bell, yes; Jim Bradley, yes.**
MOTION APPROVED.

Meeting Adjourned: 7:09 pm

Chairman

Date

Secretary