

PLANNING, ZONING & BUILDING COMMISSION

CITY HALL

November 12, 18

The City of Cortland Planning, Zoning & Building Commission met on Monday, November 12, 2018 at 7:00 P. M. at the City Administration Building, 400 N. High Street, Cortland, Ohio. In attendance were the following board members: Chairman Curt Moll, Vice Chairman Sally Lane, Don Bell, and Jim Bradley. Absent was Donald Fatobene. Also present were Mayor Jim Woofter, Service Director Don Wittman, Law Director Patrick Wilson and the following individual:

Mark Brown 3284 Niles Cortland Rd. Cortland, OH 44410

Due to a tape malfunction, the following minutes are from the secretary's notes.

Curt Moll: It's 7:00, I'd like to call to order the November 12, 2018 regular meeting of Cortland Planning & Zoning Commission. I need a roll call please.

Roll Call: Jim Bradley, here; Sally Lane, here; Curt Moll, here; Don Bell, here; Donald Fatobene, absent.

Curt Moll: I need a motion to approve the commission minutes from the October meeting.

Don Bell made a motion to approve October 8, 2018 regular meeting minutes, seconded by Jim Bradley.

Curt Moll: Roll call please.

Sally Lane, yes; Jim Bradley, yes; Curt Moll, abstain; Don Bell, yes. MOTION APPROVED.

Curt Moll: There is no old business. New business; are we going to vote it down?

Patrick Wilson: I wouldn't.

Curt Moll: Don, do you know what his plans are?

Don Wittman: He is not sure. He is not sure if he wants to build a 4 plex or have a zone change.

Patrick Wilson: Then why don't we vote it down?

Curt Moll: Okay, I need a motion for **42-18 Zone Change Request** – The request is to change the zoning of Lots 6 & 7 of Cortland Courts from R-M, Residential Multi-family to S-1, Service District.

Don Bell made a motion to vote on 42-18, Sally Lane seconded.

Curt Moll: Can we have a roll call please?

Sally Lane, no; Jim Bradley, no; Curt Moll, no; Don Bell, no. MOTION FAILED.

Curt Moll: **43-18 Ground Mounted Sign** – Ultima Health Products, Inc. - 5292 Warren Rd.– 16 sq. ft., 6ft high, non- lit. Tell us about this sign. Can I have a motion for this.

Sally Lane made a motion to approve 43-18, Don Bell seconded.

Mark Brown: My name is Mark Brown, this is a 4X4 post sign, not lit. It's 20 ft. off of the right of way. They need it to tell trucks to go around.

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Curt Moll: And, we need a roll call.

Curt Moll, yes; Don Bell, yes; Sally Lane, yes; Jim Bradley, yes. MOTION APPROVED.

Curt Moll: It passed.

Mayor Woofter: Mark, how is our sign coming?

Mark Brown: Well, I had a little set back but, it's okay. I work on it every day.

Mayor Woofter: Will it still be done on time?

Mark Brown: It should be.

Mayor Woofter: Thank you.

Curt Moll: Are there any other issues?

Don Wittman: Curt, are you going to bring up Storm Solutions?

Curt Moll: Yes, Storm Service Solutions, they had come here and had a temporary trailer set up as an office. I believe that there was a time frame moving towards that...

Don Wittman: They were moving from their place on High St. to N. Mecca. Their plan was to build a building on that land.

Curt Moll: Do they own the land? I'd like to ask to have the minutes distributed. We should send them a letter.

Patrick Wilson: Asking them for a status.

Curt Moll: Put something together and send it; how it doesn't comply with our parking lots and buildings at this time. Do we need a motion?

Patrick Wilson: No.

Curt Moll: Anything else?

Mayor Woofter: To remind you of our annual Christmas party, December 1st at 6:30. If you are coming, please contact Rhonda and let her know. We have to let the venue know a count. Spouses are invited. Also, don't forget the Veterans Memorial dedication on Saturday. You are all invited.

Curt Moll: Can I have a motion please?

Don Bell made a motion to adjourn the meeting, seconded by Jim Bradley.

Curt Moll: Roll call.

Curt Moll, yes; Sally Lane, yes; Don Bell, yes; Jim Bradley, yes. MOTION APPROVED.

Meeting Adjourned: 7:10

Chairman

Date

Secretary