

# Community Bulletin Board Request

This sign is located in front of Speedway at the intersection of St. Rt. 46 and St. Rt. 5 and is available for any non-profit organization to advertise activities or events relative to the entire Cortland Area Community.

## Rules

- Political and personal messages are prohibited.
- Information from the City of Cortland Administration that needs to be placed on the sign will take priority over all other requests.
- First come – first serve, based on availability
- Generally, messages are posted on Monday and run for a week.
- Any questions regarding the sign can be referred to Christine Dorma at 330 637-3011.

Today's Date: \_\_\_\_\_ Date of Intended Use: \_\_\_\_\_

Name of Group or Organization: \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone No. \_\_\_\_\_

The table below indicates the number of spaces available on the Bulletin Board.  
**PLEASE PRINT INFORMATION TO BE DISPLAYED IN THE TABLE BELOW.**  
A space will need to have its own block.


**Complete and submit to City Hall no less than 30 days prior to posting date.**

**Submit by dropping off at City Hall, faxing to 330-637-4778 or sending by email to [admin@cityofcortland.org](mailto:admin@cityofcortland.org)**