REQUEST FOR WATER SHUT-OFF

This is a request made primarily by residents who leave Cortland during the winter months. There is a $10 charge to turn the water off and a $10 charge to turn it back on. This form must be signed by the property owner or considered void.

ACCOUNT #_____

NAME _____

ADDRESS _____

_____

PHONE_____
(Please include the home phone number and a number where you can be reached)

TURN OFF DATE _____

OTHER INFORMATION_____

_____

_____

_____

SIGNATURE_____
(Your signature is mandatory, the form will be void if left unsigned.)

***It is imperative that the inside main water supply to the residence be turned off prior to leaving. The City of Cortland will not be held responsible for any water damage incurred by leaving the main water supply turned on.**

_____**For Office Use**_____

Water book
Off/on list