VARIANCE REQUEST

CITY OF CORTLAND PLANNING, ZONING & BUILDING COMMISSION
APPLICATION FOR ZONING APPROVAL AND PERMIT APPROVAL
NEW CONSTRUCTION/ADDITION OR ALTERATION

A zoning application relevant to the issuance of a permit for this project should be attached to this sheet. This sheet is to be filled out completely by the applicant at the time of the application. Submitter must be present at the Planning Commission meeting to present the project and answer questions from the board. **A FEE OF $100.00 MUST BE PAID AT THE TIME OF THE SUBMISSION OF VARIANCE REQUEST.**

DATE _____

OWNER INFORMATION

NAME: _____

ADDRESS: _____

PHONE NO. _____

PROJECT LOCATION _____

PROJECT DESCRIPTION _____

_____

_____

APPLICABLE ZONING CODE _____

_____

REQUESTED VARIANCE _____

_____

_____

SUBMITTED BY _____ **Phone No.** _____

Do Not Write Below This Line

Pl. Comm. No. _____ Current Zoning _____ Zoning qualifies for use **Yes or No**

Approval: _____ _____

Chairman, Planning Commission Date